**2017**

**Summer Seasonal/Grant/Research Help**

**Student Hire Information**

Office or Name of Grant Hired By: Math Sci Department

Student’s Name: Ngan Tran

Student’s Unit Box or Address to Mail Hire Letter:­­­­

Employment Dates: From: 5/22/17 To: 6/23/17

Hours to Work Per Week: 15

Number of Weeks Scheduled to Work: 5

Supervisor/Mentor: McKenzie Lamb

Will the student take vacation time during the summer Yes No X

**If yes, please indicate in the notes when. This is helpful if they are having rent deducted from their payroll check**

Is the student currently on an off-campus program Yes No X

Will the Student Live on Campus: Yes No X

**If yes, the student needs to contact Jessica Joanis in Residence Life for housing. If they work fewer than 20 hours per week they need to pay the summer rent/security deposit in advance.**

Notes:

Ngan will work with Briana Bartz on the gerrymandering project funded by the Dean's Office. However, since funding was only available for one student on this project, Ngan will be paid by the Math Sci Department. The department will first use any remaining funds in our student wages budget line; if those funds are exhausted, the remainder of Ngan's wages will be paid out of our Comfort-Larson fund.